



Institute of Advanced Research

The University for Innovation

Established under the Gujarat Private Universities Amendment Act 2011 and recognized under section 22 and 2(f) of UGC



Institution's Innovation Council (IIC)

Meeting – 14/12/2023

Minutes of Meeting

The meeting of IIC was scheduled to discuss the points mentioned in the agenda below. It was chaired by **IIC President Prof. Anand K. Tiwari**.

Date	14/12/2023
Time	03:00 PM
Facilitator	Mrs. Bhawna Singh – IIC Coordinator
Venue	Room 317, SSIP Cell, Academic Block 1, IAR
Members	Absent: Dr. Dhaval Patel, Mr. Dipen Shah, Dr. Tvarit Patel, Dr. Alok Pandya, Dr. Satya Narayan Singh Present: All others
Agenda	<ol style="list-style-type: none">1. Update on IIC star ranking and IIC 6.0, Q1 Activities status by Member Secretary.2. Discussion on IIC 6.0 Quarter 2 Calendar activities, and plan for targeted 4 star Atal Ranking for IAR during session 2023-24.3. Assignment of event calendar and celebration activities to Members/Departments and discussion on self-driven activities.4. Any other items.

Sr. No.	Agenda points	Discussion and Suggestion	Decision	Action by
1.	<i>Welcome address</i>	<ul style="list-style-type: none"> The Institute level IIC meeting was started with the welcome address of IIC President Prof. Anand K. Tiwari E. Niraj Shah one of our external member joined online. 	NA	NA
2.	Update on IIC star ranking and IIC 6.0, Q1 Activities status by Member Secretary.	<ul style="list-style-type: none"> Mrs. Bhawna Singh updated all the members on IAR Atal star ranking which has improved from 1 star to 2 star for 2022-23. Mrs. Bhawna Singh updated the members about the weightage for various activities categorized by IIC (Calendar Activities, MIC Driven Activities, Celebration activities, and Self-Driven Activities). All the parameters affecting the rank were handed over to all the members in written document. She also emphasized the need to have a structured plan and work to be distributed in members in order to achieve 100% targets. Q1 activity status was discussed. All the activity except one were completed in Q1 which represents great progress. 	All Agreed	All
3.	Discussion on IIC 6.0 Quarter 2 Calendar activities, and plan for targeted 4 star Atal Ranking for IAR during session 2023-24.	<ul style="list-style-type: none"> IIC team decided to have the target of 4 star ranging in 2023-24 session and to work towards it. Q2 activities were distributed among members In order to achieve the target of 4 Star, Institute needs to organized atleast 11 Celebration activities, 15 	Committee Members agreed with suggestion	All



		Event Calendar activities of Level 1, 8 Event Calendar activities of Level 3, and 21 self-driven activities.		
4.	Assignment of Activities for Q2	Event calendar activities were assigned to members representing all the departments. Celebration activities were discussed and assigned for entire session	Committee Members Discussed the Activities and Agreed as per the assignment given in Table A & Table B given below.	All
5.	Frequency of IIC Meetings	IIC President Dr. Anand Tiwari suggested that apart from meeting quarterly, we should also have in between meeting in order to discuss the updates on tasks assigned to members.	Committee Members agreed with suggestion	Mrs. Bhawna Singh
6.	Add Student Members	IIC President Dr. Anand Tiwari insisted that we should have new student members in IIC and details of the same should be updated on IIC Portal.	Committee Members agreed with suggestion	Mrs. Bhawna Singh
7.	Vote of Thanks and declaration of Next date for the meeting.	The meeting ended with a vote of thanks by Mrs. Bhawna Singh. President IIC mentioned that the next meeting will be conducted in first week of March 2024.	N/A	N/A

Table A: Event Calendar Activities

Sr. No.	Event Calendar Activity	Event Coordinator	Department
A.	Workshop on “Design Thinking, Critical Thinking and Innovation Design”	Dr. Jyotin	DCSE
B.	Organizing Innovation & Entrepreneurship Outreach Program in Schools/Community	Mrs. Bhawna Singh, Dr. Abhay Dinker	SSIP
C.	Organize an Expert talk on process of Innovation Development, Technology Readiness Level (TRL); Commercialization of Lab Technologies & Tech Transfer	Dr. Shubhita Tripathi	DBB
D.	Workshop on Entrepreneurship Skill, Attitude and Behavior Development	Dr. Pooja Rao	DBM
E.	Conduct a session on Achieving Problem-Solution Fit and Product-Market Fit.	Dr. Shubhita, Dr. Shuvomoy	DBB
F.	Field/Exposure Visit to Pre-Incubation units such as Idea Lab, Fab Lab, Makers Space, Design Centers, City MSME clusters, workshops etc.	Dr. Abhay Dinker Mrs. Bhawna Singh	DBB + SSIP
G.	Organize an Inter/Intra Institutional Innovation Competition/ Challenge/ Hackathon and Reward Best Innovations	Mrs. Bhawna Singh, Dr. Jyotin, Dr. Pooja & All SSIP Committee Members	SSIP
H.	Mentoring Event: Demo Day/ Exhibition/ Poster Presentation of Innovations/ Prototypes & linkage with Innovation Ambassadors/ Experts for Mentorship Support.	All IIC Members (Whoever can organize any of the given activities as part of departmental activities)	SSIP



Table B: Celebration Activities

Sr. No.	Celebration Activity	IIC Member Responsible for making sure execution as per the IIC guidelines	Committee/Club/ Department
1.	12 January - National Youth Day	Dr. Pooja Rao	Cultural Committee
2.	16 January - National Startup Day	Mrs. Bhawna Singh	SSIP Committee/ Entrepreneurship Club
3.	28 February - National Science Day	Dr. Anand Tiwari	Research Cell
4.	8 March - International Women's Day	Mrs. Bhawna Singh	Women Cell
5.	21 April – World Creativity and Innovation Day	Mrs. Bhawna Singh	SSIP Committee/ Entrepreneurship Club
6.	26 April – World Intellectual Property Day	Dr. Jyotin	Research Cell
7.	11 May – National Technology Day	Dr. Jyotin, Dr. Abhay	DCSE + DBB
8.	5 June – World Environment Day	Mrs. Bhawna Singh	Environment Club + Er. Niraj Shah
9.	29 July – 4 th Anniversary of National Education Policy (NEP) 2020	Dr. Anand Tiwari	Dean Academics
10.	15 August – Independence Day	Dr. Pooja Rao, Dr. Shuvomoy	NSS
11.	21 August – World Entrepreneurs Day	Mrs. Bhawna Singh	Entrepreneurship Club

Bhawna
18/12/2023

Mrs. Bhawna Singh
Convener IIC

Dr. Anand K. Tiwari
18/12/2023

Prof. Anand K. Tiwari
President IIC





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Institution's Innovation Council (IIC) Meeting

Date : 14/12/2023
Time : 23:00 PM-4:00 PM
Mode : SSIP Cell at IAR

The Institution's Innovation Council (IIC) meeting of Institute of Advanced Research, Gandhinagar was called by IIC President Prof. Anand K. Tiwari to discuss upon the formulation and function of IIC & shared roles and responsibility among newly joined council members as per the guidelines of MHRD's Innovation cell.

Sr. No.	Name of Member	Member Type (Teaching/ Nonteaching/ External Expert)	Key Role/ Position assigned in IIC	Signature
1.	Prof. Anand K. Tiwari, Dean Research & Innovation	Teaching	Chairperson	<i>(Signature)</i>
2.	Dr. Dhaval Patel, Assistant Professor, Gujarat Biotechnology University, Gandhinagar-Gujarat, India	Teaching	External Expert	
3.	Mr. Niraj Shah, CEO & Founder, Arihant Satiare	Non-teaching	External Expert	Joined online
4.	Dr. Satya Narayan Singh, Associate Professor, DBM	Teaching	Member	
5.	Dr. Abhay Dinker, Assistant Professor, DBBE	Teaching	Member	<i>(Signature)</i> 14/12/23
6.	Dr. Shuvomoy Banerjee, Assistant Professor, DBBE	Teaching	Member	<i>(Signature)</i> 14/12/23
7.	Dr. Tvarit Patel, Assistant Professor, DBBE	Teaching	Member	
8.	Dr. Alok Pandya, Assistant Professor, DBBE	Teaching	Member	
9.	Dr. Shubhita Tripathi, Assistant Professor, DBBE	Teaching	Member	<i>(Signature)</i> 14/12/23
10.	Ms. Pooja Rao, Lecturer, DBM	Teaching	Member	<i>(Signature)</i> 14/12/23
11.	Mr. Dipen Shah (Admin, IAR)	Non-Teaching	Member	
12.	Ms. Bhawna Singh, Startup & Innovation Manager	Non-Teaching	Member Secretary	<i>(Signature)</i>



The council members met and discussed about the objective of IIC, type of activities (update on IIC 6.0 calendar activities, MIC driven activities, Celebration activities, Self-Driven activities etc.), features of IIC portal for monthly report submission mechanism.

The council members also discussed about collaborations with organizations to accelerate the activities of IIC 6.0, Quarter-II, Quarter-III & Quarter-IV. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centers and facilities in the Institute working towards promoting IPR, Innovation and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting on6 march. 2024.

Date: 14/12/2023
Gandhinagar, Gujarat


Signature & Seal Place:
(IIC President)





INSTITUTE OF ADVANCED RESEARCH
The University for Innovation

Ref. No: IAR/IIC-Meeting/2023-24/527

Date: 14/12/2023

IIC 6.0 Meeting

Date: 14/12/2023

Time: 03:00 pm to 04:00 pm

Mode: Offline

Venue: Room 317, SSIP Cell, Academic Block 1, IAR

The following members were present /absent:

Sr No.	Name	Nomination	Signature
1.	Prof. Anand. K. Tiwari	Chairperson	
2.	Mr. Niraj Shah	Industry expert (Innovator)	Joined online
3.	Dr. Dhaval Patel	External Expert	
4.	Mrs. Bhawna Singh	IIC Convener/Member Secretary	
5.	Dr. Abhay Dinker	Member	
6.	Dr. Alok Pandya	Member	
7.	Dr. Shubhita Tripathi	Member	
8.	Dr. Shuvomoy Banerjee	Member	
9.	Dr. Tvarit Patel	Member	
10.	Dr. Pooja Rao	Member	
11.	Dr. Satyanarayan Singh	Member	
12.	Mr. Jyotin Kateshia	Member	
13.	Dr. Ahsan Rizvi	Member	
14.	Mr. Dipen Shah	Member	